



ABVP
AMERICAN BOARD OF
VETERINARY PRACTITIONERS



VETERINARY
INNOVATION
COUNCIL

**Proudly Presented by the
American Board of Veterinary Practitioners &
the Veterinary Innovation Council**

STARTUP INFORMATION

COST

\$500 for the booth space

SYMPOSIUM DATES

Thursday, October 10 – Sunday, October 13, 2019

LOCATION

Hilton Denver City Center
Denver, CO

SHIPPING INFORMATION

ABVP has contracted with Freeman as its freight provider. Details regarding freight will be available during Q2.

STARTUP SPACE ASSIGNMENT

- Space will be assigned on a first come, first serve basis
- Includes two chairs and one 36" cocktail round

ON-SITE EXHIBITOR CONTACTS

Brandon O'Hara, ABVP Executive Director
Email: bohara@navc.com

or

Joe Sorrentino, NAVC VP Event Operations
Email: jsorrentino@navc.com

PARKING AND LOAD-IN

Load-in is available on Thursday, October 10, 2019 from 1:00 - 8:00 PM local time.

The ABVP will not be responsible for ticket or towing expense(s) incurred by any exhibitor representative or conference attendee who does not comply with parking regulations.

INTERNET ACCESS

Internet will not be made available by the ABVP Symposium to attendees or exhibitors. If you need internet capability, you will need to arrange this with the hotel.

FOOD SERVICES

Food is available on site and at nearby restaurants, but this will not be covered by ABVP.

EXHIBITOR RULES

These [rules and regulations](#) governing the ABVP Symposium are part of the exhibitor contract. The interpretation and enforcement of the rules and regulations by Symposium management is final. All matters not specifically covered by these rules and regulations are subject to the decision of Symposium management.

EXHIBIT MANAGEMENT

For the purposes of this agreement, the startup circle is the joint collaboration between the ABVP and the Veterinary Innovation Council. Collectively, they comprise the Event and Exhibit Management for the Startup Circles at ABVP Symposium. The ABVP Symposium reserves the right to reject, for any reason, any company, product or service for exhibit space at its conference.

EXHIBIT SETUP / MOVE-IN HOURS

Thursday, October 10, 2019, 1:00 - 8:00 PM

All spaces and material must be set up by Thursday, October 10 at 8:00 PM. Any exhibit unoccupied by Thursday, October 10 at 8:00 PM will be regarded as a no show and the contract will be terminated unless the ABVP Symposium has pre-authorized a late set-up. All freight will be removed and returned to the loading dock at the exhibitor's expense.

EXHIBIT DATES AND HOURS

Friday, October 11, 2019	9:50 - 10:20 AM
Friday, October 11, 2019	1:00 - 1:30 PM
Friday, October 11, 2019	3:20 - 4:00 PM
Friday, October 11, 2019	5:00 - 6:00 PM
Saturday, October 12, 2019	9:50 - 10:20 AM
Saturday, October 12, 2019	1:00 - 1:30 PM
Saturday, October 12, 2019	3:20 - 4:00 PM

The stated times above are specific exhibit hall breaks.

EXHIBIT DISMANTLE / MOVE-OUT HOURS

Saturday, October 12, 2019, 4:00 - 9:00 PM

Dismantle will begin Saturday, October 12 at 4:00 PM. Dismantling and tearing down exhibits prior to this time is prohibited. Exhibitors are responsible for handling return shipping of all freight. For safety and security, no one under the age of 18 is allowed to assist during move-in or move-out.

SETUP AND DISMANTLE STAFF

Setup should be minimal, but if you require assistance in the form of contractors to help with setup, then those staff shall only be allowed on site during valid setup and dismantle hours.

CANCELLATION POLICY

211-240 days before the first day of the program - 75% refund

181-210 days before the first day of the program - 50% refund

180 days or less before the first day of the program - No refund

In the event of extenuating circumstances, a credit for the next year may be given at the discretion of the Executive Director of the ABVP Symposium.

TRAVEL INFORMATION

AIRPORT

Denver International Airport
8500 Pena Blvd.
Denver, CO 80249

HOTEL

Hilton Denver City Center
1701 California Street
Denver, CO 80202

Room rates start at \$209/night plus all applicable taxes. Please call +1.303.297.1300 and indicate you are attending the 24th Annual ABVP Symposium. Reduced room rate expires on Tuesday, September 17, 2019 at 5:00 PM local time.

You may also book online: <https://book.passkey.com/event/49825252/owner/3135/home>